

# ULUBERIA MUNICIPALITY ULUBERIA :: HOWRAH

Memo No. : *UM/343*

Date : *03.02.16*

## Employment Notice

In cancellation of the previous employment notice vide memo no. UM/158 dated 21/01/2014 & UM/1962 dated 18/11/2015 fresh applications are invited from the eligible candidates for recruitment in the following posts.

In this connection it is for information of all concerned that applications fees deposited by the applicant in response to this office notice no. UM/158 dated 21/01/2014 & UM/1962 dated 18/11/2015 in the shape of Bank Draft/Bankers Cheque with the application will be refunded in cash from the cash counter of this Municipality on & from 10.03.2016 to 31.03.2016 at 11 a.m. to 3 p.m. on any working day. All are requested to show proper identity proof to the cash section for collection of application fees.

1. Application to be submitted in the prescribed format.
2. Last date of Application is 20.02.2016 upto 3 p.m.
3. Application received after scheduled date & time in case of post or currier service will not be considered.
4. The age relaxation to be given as per state govt. rule.
5. Application should be dropped in Proper Box at office during office hours excepting holidays.

*13/2/16*  
Chairman,  
Uluberia Municipality

## Vacancy Statement for Recruitment to the Different Posts under Uluberia Municipality

Sl No.	Code No.	Name of the Post	Vacancies										Pay Band	Grade Pay	Requisite Qualification	
			Total	Gen.	S.C.	O.B.C.-A	O.B.C.-B	S.T.	U.R.-P.H.	U.R.-E.C.	S.C.-E.C.	S.C.-Ex Serviceman				
1	001	Driver	2	1	1									PB-2, Rs. 5400-Rs. 25200	Rs. 2300	The candidate have heavy driving license with an experience of not less than five years, and have passed class VIII from any school recognized by the Govt. The minimum age limit for such recruitment shall be 18 years.
2	002	Sanitary Inspector	1		1									PB-3, Rs. 7100-Rs. 37600	Rs. 3600	The candidate shall be at least Higher Secondary passed from a Board or Council recognized by the Govt. and also have Diploma in Sanitary Inspector from any Institution recognized by the Govt. The minimum age limit for such recruitment shall be 21 years.
3	003	Sub-Assistant Engineer	2	1	1									PB-4, Rs. 9000-Rs. 40500	Rs. 4400	The Candidate must have Diploma in Civil/Mechanical Engineering from any Institution recognized by the Govt. The Minimum age limit for such recruitment shall be 24 years. Civil for general category & Mechanical for S.C. category.
4	004	Clerk	12	3	1	1	1	1	1	2	1	1		PB-2, Rs. 5400-Rs. 25200	Rs. 2600	The Candidate have passed Madhyamik or equivalent examination from any Board recognized by the Govt. Preference shall be given to them who have knowledge on typing and computers. The Minimum age limit for such recruitment shall be 18 years.
5	005	Typist	1		1									PB-2, Rs. 5400-Rs. 25200	Rs. 2600	The Candidate have passed Madhyamik or equivalent examination from any Board recognized by the Govt., English typing speed of 30 words per minute and Bengali typing speed of 20 words per minute and knowledge of working with computers. The minimum age limit for such recruitment shall be 18 years.



**Prescribed Format**

Space for pasting  
recent passport  
size Photograph  
with his full  
Signature.

To  
The Chairman,  
Uluberia Municipality,  
Uluberia, Howrah.

Sub: Application for recruitment to the post ..... Of .....  
Category in Uluberia Municipality.

Ref: Your Advertisement No. ....dt.....

Sir,

I ..... S/D/W/Of ..... of (address)

..... would like to  
offer myself as a candidate for the post mentioned above under Uluberia Municipality,  
P.o & P.s. – Uluberia, Dist. – Howrah.

1. Name of Applicant (In Capital Letter) :
2. Father's / Husband's Name :
3. Residential Address :
4. Permanent Address :
5. Contact No. :
6. Nationality. :
7. Religion. :
8. Caste (GEN/SC/ST/OBC/EC)  
(Attach self attested copy of proof) :
9. Date of Birth (Attach self attested  
copy of proof) :
10. Age (As on 01/01/2016) :
11. Experience of any (Attach self  
attested copy of Experience  
Certificate) :
12. Educational Qualification (Attach self  
attested copy of Certificate/ Mark  
Sheet) :

Exam Passed	University/ Board	Year of Passing	Subjects taken	Percentage of Marks Obtained

13. Driving License No. & Date (self attested copy enclosed for the post Driver only) :

14. Any Others Information :

**Declaration:**

I.....S/D/W/Of.....declare that all the information's given above are true to the best of my knowledge and belief. I also declare that in case of my documents / Certificates or information's found to be false or incorrect, my Candidature/ Appointment will be cancelled any stage without any notice.

**Place :**

**Date :**

\_\_\_\_\_  
**Full Signature of the applicant**