

ULUBERIA MUNICIPALITYO.T. ROAD,BAZARPARA,ULUBERIA
HOWRAH

Ph. No.: 033-26610274; Fax No.: 033-26611395

Email: uluberiamunicipality@gmail.com**Notice Inviting E-Tender**

Memo No. ...UM/389.

Dated: 04.03.2015

Notice Inviting e-Tender No. WBMAD/Uluberia/NIT-4e/2014-15 of The Executive Officer,Uluberia Municipality, invites e-tender for the work detailed in the table below.

(Submission of Bid through online)

1. Invitation:- **"THE EXECUTIVE OFFICER,ULUBERIA MUNICIPALITY"** invites online tender from reliable, resourceful, bonafide and experienced firms/companies/individual contractors/Joint Ventures/Consortium, who have successfully completed the work of value not less than 40% of similar nature of works in a single contract within last 5(five) years from the date of this NIT in any Govt./ Semi- Govt./ Govt. Undertakings/ Autonomous Bodies/ Statutory Bodies and Local Bodies is eligible for the under mentioned works :-

List of Schemes:-

Sl. No.	Name of the work	Estimated Amount, Excluding VAT & Outher taxes. (Rs.)	Earnest Money (%)	Price of Technical & Financial Bid documents and other annexures (Rs.)	Period of Completion	Name of the Concerned Officer	Eligibility of Contractor
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
1.	Installation a Air Condition at Rabindra Bhavan,Uluberia ,Estimate prepare based on Market Price.	32,04,550.00	2%	Nil	2 (Two) months from the date of commencement	Assistant Engineer, Uluberia Municipality	Bonafied, resourceful Contractor/ Maker

2. Intending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate and scan copy of Earnest Money deposit in the form of DD/ Bank Draft/ Pay Order issued from any Nationalised / Scheduled Bank in favour of **"THE EXECUTIVE OFFICER,ULUBERIA MUNICIPALITY"** payable at KOLKATA
3. The original document of EMD (Earnest Money Deposit) should be furnished before the Tender Inviting Authority, when asked to do so during evaluation of the Tenders and the L1 Bidder Shall submit the hard copy of original EMD and also have to furnish all the relevant documents in original to the Tender Inviting Authority before issuance the LOI.
4. **Submission of Tender-**
- a) Pre-qualification/Technical Bid and Financial Bid both will have to be submitted online concurrently duly digitally signed in the website <https://wbtenders.gov.in> as per time schedule stated herein under. Time will be reckoned as per Server Clock.
- b) The Financial Bid of the prospective tenderers will be opened only if the tenderer qualifies in the Technical Bid. The decision of the Tender Inviting Authority will be final and binding to all concerned and no challenge against such decision will be entertained.

Seal and Signature of the Tenderer

Executive Officer
Uluberia Municipality

5. Date and Time Schedule for Downloading, Uploading and Opening of e-Tender Documents:-

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	06/03/2015 at 09:00AM
2	Documents download / sale start date (online)	06/03 /2 0 15 at 09:00A.M .
3	Bid submission start date (online)	06/02 /2 0 15 at 09:30A.M .
4	Bid Submission closing date (online)	11/03/2015 at 06:00P.M .
5	Last date & time of submission of Demand Draft / Pay Order against Earnest Money Deposit to The Office of The Executive Officer, Uluberia Municipality Uluberia, Howrah. (offline)	12/03/2015 upto 05:00P.M.
6	Bid opening date for Technical Proposals – Folder 1 : Prequalification Documents (online)	12/03/2015 at 11:00 A.M.
7	Date of uploading list for Qualified Bidder in Folder-1: Prequalification Documents (online)	After evaluation of Prequalification Documents
8	Bid opening date for Technical Proposals – Folder 2 : Technical submission by bidder (online)	To be notified latter on .
9	Date of uploading list for Technically Qualified Bidder in Folder 2 : Technical submission by bidder (online)	After evaluation of Technical Submission by bidder
10	Date for opening of Financial Proposal (online)	To be notified latter on .

Tenders will be opened by the Tender committee of Uluberia Municipality in presence of tenderer or their authorized representatives who may like to be present.

6. Eligibility criteria for the bidders :-

- a) The bidders should have the credentials of same nature of work with the value not less than **40%** of the estimated amount in a single contract.
- b) Scanned copy of PAN card, P. Tax, Valid income tax (For Last 3 yrs), VAT clearance certificate, Last 3 yrs audited balance sheet, Credentials, Work Order, Completion Certificate, Payment certificate, Bank Solvency Certificate, and other supporting documents, Registration Certificate and/or trade license of the company must be submitted duly digitally signed at desired location in the website <https://wbtenders.gov.in>.
- c) Scanned Copy of one affidavit before Notary will have to be submitted mentioning the correctness of the documents and a declaration of penalty debarment etc. faced by him under any Govt./Semi-Govt./Autonomous body/Institution through on line at desired location.

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Uluberia Municipality

- d) Partnership Firm/Consortium should submit necessary deed at desired location through on line.
- e) Particulars regarding Joint Ventures/Consortium.
- i. Each of the other partners shall meet individually not less than 25% of the qualifying criteria mentioned above under any Govt./Semi-Govt. organization/Autonomous body as principal employer within last 5 (Five) years.
 - ii. The lead partner shall have to apply for tender on behalf of Joint Ventures/Consortium along with MoA/MoU.
 - iii. In case of any litigation or in the event of any default arises during the execution/contract period of the agreement, the lead partner will remain fully responsible.
 - iv. The successful Joint Ventures/Consortium will have to submit VAT Registration. Pan Card, Trade License immediately after issuance of LOI.
- f) **Earnest Money:-** The tenderer shall have to upload scanned copy of requisite earnest money 2% of Tender value along with the tender document in prescribed manner failing which the tender shall be rejected.

7. a) List of common documents shall have to be uploaded by each tenderer at the time of submission of Tender through online:-

- i. Income Tax Return (For last 3yrs)
- ii. Audited Balance Sheet (For last 3yrs)
- iii. Pan Card.
- iv. Professional Tax clearance certificate.
- v. Vat clearance certificate.
- vi. Trade License.
- vii. Technical Credential.
- viii. Work Order along with completion certificate for the work in technical credential.
- ix. Payment certificate of the said work.
- x. Current Bank Solvency Certificate.

b) List of documents shall have to upload by a Partnership Firm in addition to Sl.

No. 7.a)

- i) The power of Attorney for the firm for signing the tender by a partner.
- ii) Partnership Deed.

c) List of documents shall have to upload by a Partnership Firm in addition to Sl.

No. 7.a)

- i) Valid N.O.C. from concern ARCS.

d) List of documents shall have to upload by a Joint Venture/Consortium in addition to Sl. No. 7.a)

- i) copy of MoA/MoU on a stamp paper of Rs.100.00 outlining the joint interest to work on the project and specifying the other terms of agreement.

8. Language of Tender:- The tender shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the tenders shall be in English.

9. Others :-

- a) Rate Should be quoted/tendered including supplying,fitting,fixing with installation and conforming cooling of whole RABINDRA BHAVAN(Cultural Center) with mentioning warranty period including VAT and other Taxes.

- b) The Tender Notice along with other documents like Tender Form No. -2911, Technical Specification, Special Terms and Conditions , BOQ, Addendum and corrigendum etc. whatever documents uploaded by the department concerned thereto shall be part and parcel of the Tender.

10. The successful bidder shall have to pay the cost of contract documents @ Rs. 1000.00/- (Rupees One Thousand) only at the time of formal agreement.

11. Instruction of Pre-Qualification forms:

- a. Use Full version Adobe Reader
- b. Fill-up then
- c. Save, create the .pdf file and Upload this pdf.

12. The tender inviting authority reserves the right to accept or reject any or all the tenders without assigning any reason what so ever.

For detail information please visit <https://wbtenders.gov.in> & <http://uluberiamunicipality.org>

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Copy for warded for information and necessary action to:-

- i) Janab Haider Aziz Safwi, Hon'ble Minister-in-Charge, Department of Correctional Administration, West Bengal.
- ii) Janab Sultan Ahmed, Hon'ble Member of Parliament and member, Board of Administrators, Uluberia Municipality,
- iii) Sri Pulak Roy, Parliamentary secretary & Member of the Legislative Assembly, W.B.
- iv) D.M. Howrah.
- v) S.D.O Uluberia & Administrators, Uluberia Municipality,
- vi) B.D.O. i, Uluberia, Howrah.
- vii) B.D.O. ii, Uluberia, Howrah.
- viii) Finance Officer, Uluberia Municipality,
- ix) Assistant Engineer, Uluberia Municipality,

Executive Officer
Uluberia Municipality